

**TextStream Institute of Court Reporting, Inc.**

Phone: 810-844-2060

Fax: 810-844-2062

**Professional Realtime Certificate Program Registration**

Last Name: \_\_\_\_\_

First Name: \_\_\_\_\_ MI: \_\_\_\_\_

Gender: \_\_\_ M \_\_\_ F Birth Date: \_\_\_\_\_ Age: \_\_\_\_\_

Current Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home phone: \_\_\_\_\_ Cell/Work \_\_\_\_\_

e-mail address: \_\_\_\_\_

Work Schedule: \_\_\_ Full time \_\_\_ Part time \_\_\_\_\_ Days of the week:

**Education/Theory/Software Information**

Court Reporting School Attended: \_\_\_\_\_

Graduation Date: \_\_\_\_\_

What theory did you learn? \_\_\_\_\_

What is your untranslate rate? \_\_\_\_\_

How many dictionary entries do you have? \_\_\_\_\_

What CAT software are you using? \_\_\_\_\_

Can you output to a text file in realtime? \_\_\_\_\_

Can you create an ASCII of your transcript file? \_\_\_\_\_

Can you print your notes files to a .pdf file? \_\_\_\_\_

Have you attended any realtime classes/seminars? \_\_\_\_\_

If so, approximately how many? \_\_\_\_\_

Rank your problem areas:

conflicts \_\_\_\_\_ word boundary errors \_\_\_\_\_

numbers \_\_\_\_\_ prefixes/suffixes \_\_\_\_\_

medical \_\_\_\_\_ briefs/phrases \_\_\_\_\_

**TextStream Institute Course Selection**

**This is a realtime training program with a Professional Realtime Reporter Certificate of Completion being issued after successfully completing the course. Depending on level of skill, the rate and accuracy in which assignments are completed and the exit tests being passed, the course is designed to be completed in approximately twelve months to attain a skill level equal to that of a CRR.**

Course #	Course Title	# of Lect. Hrs.	Tuition	Book/Material Fees	date pd.
PRW 401	Professional Realtime Writing I	16.5	\$700	\$450	
	Registration Fee		25		
PRW 402	Professional Realtime Writing II	16.5	700		
	Registration Fee		25		
PRW 403	Professional Realtime Writing III	16.5	700		
	Registration Fee		25		
PRW 404	Professional Realtime Writing IV	16.5	700		
	Registration Fee		25		
<b>Subtotal</b>			<b>2,900</b>		
<b>Total</b>			<b>\$3,350</b>		
<b>**15% tuition discount for yearly payment</b>	<b>(a savings of \$435)</b>		<b>total for those under the yearly option:</b>		
			<b>\$2,915</b>		

**Purchasing the TextStream Realtime Theory, Volumes II and III, are highly recommended but not required. The price of the textbooks are an additional \$50 each.**

**Included in the tuition are the following:**

- 1) **Access to 24/7 online practice dictation;**
- 2) **Speed testing available online and on-site;**
- 3) **Detailed steno notes analyses on a regular basis;**
- 4) **Lectures in the form of two one-hour individual/small group sessions by appointment per month, Power Point Presentations, correspondence, and/or audio recordings;**
- 5) **Unlimited advice and support via e-mail and/or phone.**
- 6) **Access to TextStream's library of materials on-site during normal hours of operation or by appointment (M-Th 10:00-4:00 with the exception of school breaks. See academic calendar).**

**Payment Options:**

Check one.

- Quarterly (Payments must be received in full by the first day of each quarter. A \$25 late fee will be assessed. If payment is not received by the 10<sup>th</sup> day of the quarter, the student may be withdrawn from the program.)
- Monthly (This option requires an automatic deduction using a debit or credit card with an additional \$15 processing fee each month.)
- \*Yearly (Payment by check, \*\*SallieMae direct loan, debit/credit card, or cash may be accepted. Using this option will result in a 15% discount from the total tuition costs for the year.)

***\*\*SallieMae direct loans are also available. This option is only available with the yearly payment option. The loan is based on credit score and range from 8.25 to 14.75% interest. You can choose to make monthly principal & interest payments or monthly interest payments only.***

**Payment Method:**

Check One.

- Cash
- Check No. \_\_\_\_\_ (Payable to TextStream Institute, Inc.)
- VISA/MasterCard/AmEx/Discover (An additional \$15 processing fee with each payment will be assessed.)

\_\_\_\_\_ Account Number \_\_\_\_\_ Exp. Date \_\_\_\_\_ Sec. Code

By signing this registration form, I agree to all of the terms herein. I also understand that by signing this form I am committing to myself and to TextStream Institute that I will follow all of the syllabi and complete all homework assignments in a consistent and timely manner. If I decide to withdraw, I will notify TextStream personnel in writing 30 days prior to withdrawal. Upon voluntary or involuntary withdrawal from the program, I understand that I will no longer receive training, support, or Internet access to course materials and programs. Should I decide to re-enroll, I understand there will be a \$100 re-enrollment fee assessed. It is further understood that if I do not satisfactorily complete all courses within the set time frame, I will have to continue to be enrolled on a quarterly basis until I do so.

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

TextStream Representative's Signature: \_\_\_\_\_ Date: \_\_\_\_\_